



**Notice**  
**City Commission Regular Meeting**  
**7:00 pm**

Monday, August 17, 2015  
Commission Chambers, Governmental Center  
400 Boardman Avenue  
Traverse City, Michigan 49684  
Posted and Published 8-13-15

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:  
c/o Benjamin C. Marentette, MMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)  
400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of August 3, 2015, and August 10, 2015. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- b. Consideration of authorizing a confirming purchase order for diesel fuel for City operational Use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

- c. Considerate of adopting a Memorandum of Understanding regarding fundraising efforts related to Hickory Hills. (Adoption recommended) (Marty Colburn, Dave Green)
- d. Consideration of introducing an amendment to the Traverse City Code of Ordinance which designates the City Clerk to conduct investigations of applicants for a residential area transient merchant permit and clarifies reasons for permit issuance or denial. (Introduction and schedule for possible enactment on September 8, 2015 recommended) (Marty Colburn, Benjamin Marentette)
- e. Consideration of introducing an amendment to the Traverse City Code of Ordinances which designates the City Clerk to conduct investigations of residential area mobile food vendors applicants. (Introduction and schedule for possible enactment on September 8, 2015 recommended) (Marty Colburn, Benjamin Marentette)
- f. Consideration of introducing an amendment to the Traverse City Code of Ordinances which designates the City Clerk to conduct investigations of residential area solicitors and clarifies reasons for permit issuance or denial. (Introduction and schedule for possible enactment on September 8, 2015 recommended) (Marty Colburn, Benjamin Marentette)
- g. Consideration of introducing amendments to the Traverse City Code of Ordinances which would allow crematories and funeral homes in the Industrial District, for the cremation of deceased persons and deceased household pets with conditions, as recommended by the Planning Commission. (Marty Colburn, Russell Soyring) (Introduction and schedule for possible enactment on September 8, 2015, recommended)
- h. Consideration of declaring two hazardous materials decontamination systems surplus so they may be redistributed to other hazardous materials response agencies. (Approval recommended) (Marty Colburn, James Tuller)

- i. Consideration of declaring a Fire Department public education training trailer surplus due to ongoing maintenance needs, so it may be sold or disposed. (Approval recommended) (Marty Colburn, James Tuller)
- j. Consideration of adopting a Resolution recommending approval of a request from Alliance Restaurant, LLC for a New Redevelopment Liquor License and authorizing the City Clerk to issue a registration for operation of the license at 144 Hall Street, Suite 107. (Adoption and approval recommended) (Marty Colburn, Benjamin Marentette)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Discussion regarding and consideration of scheduling a public hearing on September 21, 2015, regarding a request from for a Special Land Use Permit in connection with its development at 305 West Front Street, as recommended by the Planning Commission; and consideration of scheduling a study session regarding the request for August 31, 2015. (Marty Colburn, Russell Soyring)
- b. Consideration of adopting a resolution approving a request from the WODA Group for a PILOT (payment-in-lieu of taxes) for a planned development at the southwest corner of Front and Pine Streets and authorizing a related municipal services agreement. (Marty Colburn, Polly Cairns) (5 affirmative votes required)

#### **4. New Business**

- a. Consideration of amending the resolution designating the City-controlled property upon which licensed mobile food vendors may operate which would allow one unit at a time to operate within the Senior Center parking lot, as requested by the Grand Traverse County Commission on Aging. (Marty Colburn, Benjamin Marentette)
- b. Consideration of authorizing a contract for catering services for the City's host reception for the Michigan Municipal League Annual Convention in Traverse City. (Marty Colburn) (5 affirmative votes required)
- c. Discussion regarding the Adopt-A-Commissioner Youth Engagement Program. (Commissioner Gary Howe, Benjamin Marentette)

#### **5. Appointments**

- a. Consideration of appointing a City Commission Ad Hoc Committee to review the fee structure for the National Cherry Festival. (Marty Colburn, Benjamin Marentette)
- b. Consideration of re-establishing the City Commission Ad Hoc Committee regarding Administration of the Garage Fund. (Marty Colburn)
- c. Consideration of establishing an ad hoc interview committee to make recommendation regarding four appointments to the Brown Bridge Advisory Committee. (Marty Colburn, Katie Stroven)

#### **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.

- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  - 1. Reports from members of the Commission serving on boards.
  - 2. Minutes of the Traverse City Light and Power Board meeting of June 30, 2015.
- e. Reports and correspondence from non-City officials.
  - 1. Fractile Emergency Response Report from North Flight for July, 2015.

## **7. Public Comment**

- a. Reserved.
  - None.
- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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